Application for Student Enrolment Junior Secondary



Student name:	-
Date of birth: /	
Year Level:	



Welcome to Pioneer State High School.

Pioneer is a school that lives up to its name - we truly are a pioneering learning community, committed to our students and continuous improvement.

We have a strong desire to work together to prepare students for the exciting, challenging and rapidly changing future in which they will live and work. In enacting our vision, *providing a quality education in a positive, caring environment*, we strike a balance between preserving proud traditions and instilling important values and, providing an innovative and responsive curriculum based on the latest educational research and best practice.

A true strength of Pioneer is the welcoming, caring and inclusive nature of our community. This is reflected in our Island Care system, in which each student is supported by the same Care Teacher and Island Coordinator during their entire journey through the six years of high school. From year 7 onwards students are also assisted by a range of programs and support personnel and are encouraged to play an active role in our community through mechanisms such as our Student Council, the FlexiSpace, The Resilience Project partnership with the NQ Cowboys and Island Spirit Cup.

Since its foundation in 1986, Pioneer has forged a reputation for excellence in a range of fields, across academia, the arts and sport. Our school is part of the Queensland Minerals and Energy Academy, providing exciting opportunities for students to learn about and engage with the local mining industry and offers many opportunities through Vocational Education.

If you are already a member of our school community, I trust that you find our website and Facebook page to be a rich and useful source of information about our great school. If, on the other hand, this is your first introduction to our school, I hope that it is the beginning of a new and lasting relationship with our community.

I invite you to join our community on our journey of learning and innovation.

Best wishes,

Lisa Veney Principal



Application for student enrolment form

INSTRUCTIONS

Please refer to the Application to enrol in a Queensland state school information sheet at the end of this form when completing this application. Completion and submission of this application form to the school does not confirm enrolment. The school will notify you of the outcome of your application as soon as practicable.

Failure or refusal to complete those sections of the form marked with an (*) or to provide required documentation may result in a refusal to process your application. These questions and your consent are considered necessary to ensure the school can undertake its administrative and care responsibilities.

Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible for important Federal and State Government funding reliant on such information. Parents of all students in Australia have been asked to provide information on their family background as part of a national initiative towards providing an education system that is fair to all students, regardless of their background. The required information includes the Indigenous status and language background of the student, and the education, occupation and language background of the parents.

If you have any questions about the enrolment form or process, or require assistance completing this form, including translation services, please contact the school in the first instance.

PRIVACY STATEMENT

The Department of Education (DoE) is collecting the information on this form for the purposes outlined in the Education (General Provisions) Act 2006 (Qld) (EGPA 2006), and in particular for:

- i. assessing whether your application for enrolment should be approved
- ii. meeting reporting obligations required by law or under Federal State Government funding arrangements
- iii. administering and planning for providing appropriate education, training and support services to students
- iv. assisting departmental staff to maintain the good order and management of schools, and to fulfil their duty of care to all students and staff
- v. communicating with students and parents.

This collection is authorised by ss. 155 and 428 of the EGPA 2006. DoE will disclose personal information from this form to the Queensland Curriculum and Assessment Authority when opening student accounts, in compliance with Part 3 of the Education (Queensland Curriculum and Assessment Authority) Act 2014 (Qld).

Personal Information from this form will also be supplied to Centrelink in compliance with ss. 194 and 195 of the Social Security (Administration) Act 1999 (Cth). De-identified information concerning parents' school and non-school education, occupation group and main language other than English and students' country of birth, main language other than English, gender and Indigenous status, is supplied to the Australian Government Department of Education in compliance with Federal – State Government funding agreements.

Personal information collected on this form may also be disclosed to third parties where authorised or required by law. Your information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact the school in the first instance. If you have a concern or complaint about the way your personal information has been collected, used, stored or disclosed, please also contact the school in the first instance.

PROSPECTIVE STUE	DENT DEMOGRAPHIC DI	ETAILS	
Legal family name* (as per birth certificate)			
Legal given names* (as per birth certificate)			
Preferred family name		Preferred given names	
Gender*	Male Female	Date of birth*	
Copy of birth certificate available to show school staff*	Yes No	An alternative to birth certificate wi prospective student born in countr suffice). This does not include failt The requirement to sight the birth of previously enrolled in a state scho	ithout enrolling staff sighting the prospective student's birth certificate. Il be considered where it is not possible to obtain a birth certificate (e.g. y without birth registration system. Passport or visa documents will ure to register a birth or reluctance to order a birth certificate. ertificate does not apply where the prospective student has been ol and a birth certificate has been sighted. d for enrolment by EQI, a passport or visa will be acceptable.
For prospective mature age students, proof of identity supplied and copied*	Yes No	Prospective mature age students n	nust provide photographic identification which proves their identity:



APPLICATION DETA	ILS							
Has the prospective student ever attended a Queensland state school?	Yes No	If yes, provide na	ame of school	and approxim	nate date of enr	olment.		
What year level is the prospective student seeking to enrol in?		Please provide the appropriate						
Proposed start date		Please provide the	he proposed sf	tarting date fo	or the prospect	ve student	at this schoo	l.
		Name:						
Does the prospective								
student have a sibling attending this school or any other Queensland state school?	Yes No	name of sibling, year level, date of birth, and	Date of birth		1 1			
State Scribbin		school	School					
INDIGENOUS STATU	ıe							
Is the prospective student								
of Aboriginal or Torres Strait Islander origin?	No Aboriginal	Torres Strait	Islander	Both Abori	iginal and Torre	s Strait Isla	nder	
FAMILY DETAILS								
Parents/carers	Parei	nt/carer 1			Parent/carer 2 Mr Mrs Ms Miss Dr Male Female			
Family name*								
Given names*								
Title	Mr Mrs	5 Dr	Mr	Mrs	Ms	Miss	Dr	
Gender	Male Female		Male	Female				
Relationship to prospective student*								
Is the parent/carer an emergency contact?*	Yes No			Yes	☐ No			
1st Phone contact number*	Work/home/mobile			Work/home	e/mobile			
2 nd Phone contact number*	Work/home/mobile			Work/home	e/mobile			
3rd Phone contact number*	Work/home/mobile			Work/home	Work/home/mobile			
Email								
Occupation								
	(Please select the parenta provided at the end of this	s form. If parent/carer	r 1 is not		se select the pare			
What is the occupation group of the parent/carer?	currently in paid work but or has retired in the last 1: occupation. If parent/carei last 12 months, enter '8')	2 months, please use	the last	or has	ntly in paid work I s retired in the la pation. If parent/c 2 months, enter '	st 12 months, arer 2 has not	please use the	last
Employer name				,	,			
Country of birth								
Does parent/carer 1 or parent/carer 2 speak a	No, English only			☐ No, En	glish only			
language other than English at home? (If more	Yes, other – please spe	ecify		Yes, of	ther – please s _l	ecify		
than one language, indicate the one that is spoken most often)	Needs interpreter?	Yes No		Needs inter	nreter2 [Yes	По	
Is the parent/carer an	Yes No	ies NO		Yes	No	'62	NO	
Australian citizen? Is the parent/carer a								
permanent resident of	Yes No			Yes	☐ No			

FAMILY DETAILS (continued)						
Parents/carers	Parent/carer 1	Parent/carer 2				
Address line 1						
Address line 2						
Suburb/town						
State	Postcode	Postcode				
Mailing address (if it is the sa	me as principal place of residence, write 'AS ABOVE')					
Address line 1						
Address line 2						
Suburb/town						
State	Postcode	Postcode				
Parent/carer school education	What is the <i>highest</i> year of schooling parent/carer 1 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')	What is the <i>highest</i> year of schooling parent/carer 2 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')				
Year 9 or equivalent or below						
Year 10 or equivalent						
Year 11 or equivalent						
Year 12 or equivalent		What is the level of the <i>highest</i> qualification parent/carer 2 has completed?				
Parent/carer non-school education	What is the level of the <i>highest</i> qualification parent/carer 1 has completed?					
Certificate I to IV (including trade certificate)						
Advanced Diploma/Diploma						
Bachelor degree or above						
No non-school qualification						
COUNTRY OF BIRTH	*					
In which country was the prospective student born?	Australia Other (please specify country) Date of arrival in Australia / /					
Is the prospective student an Australian citizen?	Yes No (if no, evidence of the prospective studen					
DDOSDECTIVE STU	DENT LANGUAGE DETAILS					
Does the prospective						
student speak a language other than English at	No, English only Yes, other – please specify					
home?						
EVIDENCE OF PROS Australian citizen)*	SPECTIVE STUDENT'S IMMIGRATION STAT	TUS (to be completed if this person is NOT an				
Permanent resident	Complete passport and visa details section below					
Student visa holder	Date of arrival in Australia // /	Date enrolment approved to:				
Tammana tali		orary visa holders must obtain an 'Approval to enrol in a state				
Temporary visa holder	school' from EQI					
Other, please specify						

EVIDENCE OF PROSPECTIVE STUDENT'S IMMIGRATION STATUS* (continued)						
Passport and visa details (to be completed for a prospective student who is NOT an Australian citizen).						
NOTE: A permanent resident will have a visa grant notification with an indefinite stay period indicated. For prospective students arriving in Australia as refugee or humanitarian entrants, either PLO 56 Immigration issued card or 'Document to travel to Australia' with 'stay indefinite' recorded must be sighted by the school.						
Passport number	Passport expiry date					
Visa number		Visa expiry date (if applicable)				
Visa sub class						
PROSPECTIVE STUD	DENT'S PREVIOUS EDUCATION	/ ACTIVITY				
Where does the						
prospective student come from?	Queensland interstate over	rseas				
	Kindergarten School VET	Home educ	cation Full-time emp	oloyment		
Previous education/activity	Part-time employment Other					
Please provide name and address of education provider/activity provider/employer						
RELIGIOUS INSTRUC	CTION*					
From Year 1, the prospective	student may participate in religious		e prospective student to p	participate in religious		
If you tick 'No' or if the nomin	instruction if it is available. instruction? If you tick 'No' or if the nominated religion is not represented within the					
receive other instruction in a	n program, the prospective student will separate location during the period	Yes	No			
arranged for religious instruction. Parents/carers may change these arrangements at any time by						
notifying the principal in writ						
PROSPECTIVE STUD	DENT ADDRESS DETAILS*					
Principal place of residence a						
Address line 1						
Address line 2						
Suburb/town		State		Postcode		
Mailing address (if it is the sa	me as principal place of residence, write 'AS A	BOVE')		•		
Address line 1						
Address line 2						
Suburb/town	State Postcode					
Email						
	ACT DETAILS (Other emergency co		ct must be provided)		ot	
Name						
Relationship (e.g. aunt)						
1st phone contact number*	Work/home/mobile		Work/home/mobile			
2 nd phone contact number*	Work/home/mobile		Work/home/mobile			
3 rd phone contact	Work/home/mobile		Work/home/mobile			

PROSPECTIVE STUDENT MEDICAL INFORMATION (including allergies)* Privacy Statement The Department of Education (DoE) is collecting this medical information in order to address the medical needs of students during school hours as well as during school excursions, school camps, sports and other school activities. DoE will not use this information to make a decision about a prospective student's eligibility for enrolment. The information will only be used by authorised employees of the department and DoE will only record, use and disclose the medical information in accordance with the confidentiality provisions at Section 426 of the Education (General Provisions) Act 2006. It is essential that the school is advised before the prospective student's first day of attendance if the prospective student has any medical conditions. The school administration staff must also be informed of any new medical conditions or a change to medical conditions as soon as they are known. Should the prospective student need to take routine medication during school hours, the Parent consent to administer medication at school form must be completed before school staff can administer medication. All medication must be provided in the original container with a pharmacy label providing clear instructions for administration. For emergency medication the school will also require a doctor's letter containing detailed instructions and or a signed Action Plan / Emergency Health Plan. Parent consent and health plans must be reviewed annually. All original documentation will be retained at the office and copies of Action or Emergency Health Plans kept with the student. No known medical conditions Medical condition (including allergies/sensitivities). symptoms and management (please refer to the list of medical condition categories provided) Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of medical condition categories provided) Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of medical condition categories provided) Does the prospective student No Yes, please specify require any medical aids or devices (such as glasses, contact lenses, prosthetics or orthotics)? This is for the purpose of informing planning for school activities such as sport and school excursions. Name of prospective Contact number of student's medical practitioner medical practitioner (optional) Medicare card number **Position Number** (optional) Cardholder name (if not in name of prospective student) Private health insurance Private health insurance membership number company name (if covered) (leave blank if company (optional) name is not provided) I authorise school staff to contact the prospective student's medical practitioner for the purposes of seeking advice in cases where an immediate but non-life threatening response is required (for instance, when the prospective student Yes ☐ No may be on an excursion or sporting event), and to provide Medicare card details if required? (answer only if medical practitioner and Medicare card details have been provided above) **COURT ORDERS*** Out-of-Home Care Arrangements* Under the Child Protection Act 1999, when a Child Protection Order is approved by the Children's Court, the child is placed in out-of-home care (OOHC). Out-of-home care includes short or long term placement with an approved kinship or foster carer; in a supported independent living arrangement; in a safe house: and in residential care. Is the prospective student identified as residing in out-of-home care? No Yes Commencement date If yes, what are the dates of the court order? Please provide a copy of the court order and/or the Authority to Care. End date Contact details of the Child Safety Officer (if known) Name

Phone number

COURT OR	RDERS* (continu	ed)										
Family Cou	ırt Orders*											
Are there any current orders made pursuant to the Family Law Act 1975 concerthe welfare, safety or parenting arrangements of the prospective student?						Yes	;	No				
If yes, what are t	the dates of the court	order? Please	provide	a copy of the court	order.	Comme	encement d	ate	<u> </u>	/	1	_
						End dat	te			/	1	_
Other Cour	t Orders*											
	ther current court or welfare, safety or par				udent?	Yes	; <u> </u>	No				
If yes, what are t	the dates of the court	order? Please	provide	a copy of the court	order.	Comme	encement d	ate		/	1	<u>= </u>
						End dat	te			/	1	_
APPLICATI	ON TO ENROL	*										
	enrol my child or mys t supplying false or inc		n on th	is form may load to th	no rovorcal	of a docici	on to appro	vo oprolmont	Lholio	to that th	no informa	tion I
	t this form is true and						оп то аррго	ve emoniem	. I believ	re mai ii	ie illioitlia	tiloii i
		I	Parent/	carer 1		Parent	/carer 2				udent (if s or indep	student is endent)
Signature												
Date		1				1	1		_=			
Office use												
Enrolment decision Has the prospective student bee					n accepted	for enrol	ment?	Yes No	applica	nt advis	ed in wri	ting)
If no, indicate reason:					r Enrolmer	nt Eliaibili	ty Plan roc	uiromonte				
☐ Does not meet School EMP or Enrolment Eligibility Plan requirements ☐ Prospective student is mature age and school is not a mature age state school												
☐ Does not meet Prep age eligibility requirement												
			-	ve student is subjec meet requirements f	-				ime of e	∍nrolme	nt applic	ation
				nave an approved fle			•					
				es not offer year lev				_		l		
Date enrolment processed				re student has no re	Roll EQ ID							
Independent student	Yes No						assport sig B confirme	hted, numbe d	r	Ye:	s No per:	
Is the prospecti	ive student over 18 y	ears of age at t	he time	e of enrolment?	Yes	No						
If yes, is the pro	ospective student ex	empt from the i	nature	age student	Yes	No						
If no, has the prospective mature age student consented to a criminal history check?												
history check? School					EAL/D su	No upport				Yes C	No	
house/ team											No determine	ed .
FTE		Associated unit			Visa and	associat	ed docume	nts sighted		Yes	No	
EQI category					TV - tem	dent visa nporary vi pendent –		student vis	DE		ange stud nce educ	

Parental occupation groups for use with parent/carer details

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager [section head or above], regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces commissioned officer

Professionals generally have degrees or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, education, law, social welfare, engineering, science, computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller].

Group 2: Other business managers, arts/media/sportspeople and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof-reader, sportsperson, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals

Health, education, law, social welfare, engineering, science, computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer.

Group 3: Tradespeople, clerks and skilled office, sales and service staff

Tradespeople generally have completed a four year trade certificate, usually by apprenticeship. All tradespeople are included in this group **Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff:

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refuge/childcare worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

Office assistants, sales assistants and other assistants:

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].

Group 8: Have not been in paid work in the last 12 months

State schools standardised medical condition category list

Acquired brain injury Allergies/Sensitivities Anaphylaxis Airway/lung/breathing - Oxygen required (continuously/periodically) Airway/lung/breathing - Suctioning Airway/lung/breathing - Tracheostomy Airway/lung/breathing - Other Artificial feeding - Gastrostomy device (tube or button) Artificial feeding - Nasogastric tube Artificial feeding - Jejunostomy tube Artificial feeding - Other Asthma Asthma - student self-administers medication Attention-deficit /Hyperactivity disorder (ADHD) Autism Spectrum Disorder (ASD) Bladder and bowel - Urinary wetting, incontinence Bladder and bowel - Faecal soiling, constipation, incontinence Bladder and bowel - Catheterisation (continuous, clean intermittent) Bladder and bowel - Stoma site, urostomy, Mitrofanoff, MACE, Chair Bladder and bowel - Other Blood disorders - Haemophilia Blood disorders - Thalassaemia Blood disorders - Other Cancer/oncology Coeliac disease Cystic Fibrosis Diabetes - type one Diabetes - type two Ear/hearing disorders - Otitis Media (middle ear infection) Ear/hearing disorders - Hearing loss Ear/hearing disorders - Other Epilepsy - Seizure Eye/vision disorders Endocrine disorder - Adrenal hypoplasia, pituitary, thyroid Heart/cardiac conditions - Heart valve disorders Heart/cardiac conditions - Heart genetic malformations Heart/cardiac conditions - other Mental Health - Depression Mental Health - Anxiety Mental Health - Oppositional defiant disorder Mental Health - Other Muscle/bone/musculoskeletal disorders - spasticity (Baclofen Pump) Muscle/bone/musculoskeletal disorders - Other Skin Disorders - eczema Skin Disorders - psoriasis Swallowing/dysphagia - requiring modified foods Swallowing/dysphagia - requiring artificial feeding Transfer & positioning difficulties Travel/motion sickness Other



Introduction to the Online Services Consent Form

Our school uses tools and resources to support student learning, including third party (non-departmental) online services hosted and managed outside of the Department of Education (the department) network.

Online services, including websites, web applications, and mobile applications, are delivered over the internet or require internet connectivity. Examples may include interactive learning sites and games, online collaboration and communication tools, web-based publishing and design tools, learning management systems, and file storage and collaboration services.

This letter is to inform you about the third-party online services used in our school and how your child's information, including their personal information and work they create (student works), may be collected, used, disclosed, and published to the services (if you provide your consent for this to occur).

The Online Services Consent Form is a record of the consent provided.

About the online services

After evaluation, the principal has deemed specific third-party online services appropriate for school use. These online services are listed on the consent form.

Third party online service providers are external to the school, and the services may be hosted onshore in Australia or offshore outside of Australia. Data (including personal information) that is entered into offshore services may not be subject to Australian privacy laws. When considering whether to provide your consent, we encourage you to read the information provided about each online service, including the *terms of use* and *privacy policy,* which outline how information and student works will be used and under what circumstances they may be shared.

Student information

The consent obtained by the department as collected through the form covers both student personal information (e.g. name, date of birth) and school-based information (e.g., student username, email, year level) as outlined on the form.

Where permitted by the service provider, de-identified information will be used and/or efforts will be made to limit the amount of personal information disclosed to, and stored within online services (e.g., when registering accounts only mandatory information such as student username and student email address will be disclosed).

Student works

Student works might include materials such as student projects, assignments, portfolios, images, video or audio. Where student works will be created within, stored or published to the online service (in some cases, published information or student works will be viewable by the public), this will be indicated in 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Parent information

Where your personal information (e.g. parent email, name, contact details) will be disclosed to the online service, this will be indicated in the 'additional consent requirements' in Section 5 of the Online Services Consent Form.

Purpose of the consent

Third party online services are used for various purposes. The purpose of use for each service is outlined in Section 5 of the Online Services Consent Form. For example, teachers may use online services with students to support curriculum delivery, complete learning activities and assessment, facilitate class collaboration, and create and publish class work (e.g. projects, assignments, portfolios).

The Online Services Consent Form records your consent for your child to register for an account, use, and, where specified, publish their work to these services. The form also collects your consent for school staff to collect, store, and transfer personal information to online services in order to manage school operations and communicate with parents and students.

Voluntary consent provision

It is not compulsory to provide consent. If your consent is not given, this will not adversely affect any learning opportunities provided by the school to your child.

Consent may be limited or withdrawn

You may limit your consent by providing consent for some, but not all, online services listed on the form.

Requests to limit consent in relation to how the 'Information covered by this consent form' and the 'Approved purpose' (Section 2 and 3 of the form) are applied to a specific service, will be treated as "do not consent", as the school cannot guarantee correct implementation of individual requests.

You can withdraw your consent at any time by notifying the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address. After a notice to withdraw consent is received, the school will not be able to make any 'new' collection, use, disclosure and publication of the information or student work.

Due to the nature of the internet, it may not be possible for all copies of information (including images and student works that have already been disclosed or published) to be deleted or restricted from use if you request it. The school may remove content that is under its direct control, however, information and student works that have already been disclosed and published cannot be deleted, and the school is under no obligation to communicate changes to your child's consent circumstances to online service providers.

Duration of consent

The consent applies for the period of time specified on the form. You may review and update your consent at any time by notifying the school in writing (by email or letter).

There may be circumstances where the school issues a new consent form to seek additional consent e.g. in the event that new online services are identified for use.

Who to contact

To return the form, express a limited consent, withdraw consent or ask questions regarding consent, please contact:

Candece Collins, Business Manager, (07) 4955 9222, ccoll303@eq.edu.au

Online Services Consent Form

Privacy Notice

The Department of Education (the department) is collecting the personal information you provide on this form in order to obtain consent regarding the use of online services. This information and completed form will be stored securely and managed in accordance with the *Information Privacy Act 2009* and the *Education (General Provisions) Act 20066*. Personal information collected on this form may also be used by or disclosed to third parties by the Department where authorised or required by law. If you wish to access or correct any of the personal information on this form, or discuss how it has been dealt with, please contact your student's school in the first instance.

This f	form is to be completed by:
	Parent/carer*
	Student over 18 years or
	Student with independent status.
	*Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.
1.	Identify the person to whom the consent relates
	Full name of student:

2. Information covered by this consent form

- a) The consent collected by the form covers the following student personal information (identifying attributes):
 - Student name (first name and/or last name)
 - Sex/Gender
 - · Date of Birth, age, year of birth

AND the following school-based information (generally, non-identifying attributes*):

- Student school username
- Student school email
- · Student ID number
- School
- Year Group
- Class
- Teacher
- Country

*In cases where registration and/or use requires a combination of school-based information (non-identifying) and personal information, or a combination of school-based information, the school-based information may become identifiable.

- b) If an online service collects, uses, discloses and/or publishes student works, parent information or additional student information (such as photographs of students), not listed above (Section 2a.), the school will specify it as part of the *additional consent requirements* on the form. Examples may include:
 - o student assessment
 - o student projects, assignment, portfolios
 - o student image, video, and/or audio recording
 - sensitive information (e.g., medical, wellbeing)
 - o name and/or contact details (e.g. email, mobile phone number) of student's parent.

3. Approved purpose

This form records your consent for the collection, use, disclosure and publication of the information listed in item 2 above, and any information or student works listed under the 'additional consent requirements', and to transfer this information and works within Australia and outside of Australia (in the case of offshore services) to the online service providers for the following purposes:

• For your child to register an account for the online services.

- For your child to use the online services in accordance with each service's terms of use and privacy policy (including service provider use of the information in accordance with their terms of use and privacy policy).
- · For the school to:
 - administer and plan for the provision of appropriate education, training and support services to students
 - assist the school and departmental staff to manage school operations and communicate with parents and students.

4. Timeframe for consent

The consent granted by this form is for the duration of the student's current phase of learning (i.e. Years P-3, 4-6, 7-9 and 10-12). Consent is obtained upon enrolment and renewed when students move into a new phase of learning (e.g. minimum every four years).

5. Consent for online services

For each online service listed below, please indicate your choice to give consent or not give consent for the information outlined in Section 2 to be disclosed to the online service in accordance with the purpose outlined in Section 3, and for the timeframe specified in Section 4.

Digital services:
Code.org
Data hosting:
Offshore
URL:
https://code.org/
Purpose of use:
Computer science coursework for Prep to Year 12 students. Languages include visual programming, JavaScript, CSS, HTML
and others.
Terms of use:
https://code.org/tos
Privacy policy:
https://code.org/privacy
Please answer:
☐ I give consent
I do not give consent
- Tuo not give consent
ClickView
Data hosting:
Onshore
URL:
https://www.clickview.com.au/
Purpose of use:
Clickview produces curriculum-aligned video and interactive content for teachers and students. Teachers can search the
video library, including recorded free-to-air TV programmes, for relevant clips or to create their own interactive video content and
activities.
Terms of use:
https://www.clickview.com.au/clickview-online-terms/
Privacy policy:
https://www.clickview.com.au/privacy-policy/
Please answer:
☐ I give consent
I do not give consent

Financial Basics Foundation Data hosting:
Onshore URL:
https://financialbasics.org.au/
Purpose of use:
Financial Basics Foundation is a charity organisation that offers online financial literacy education for secondary school students.
Terms of use:
https://financialbasics.org.au/terms-conditions/
Privacy policy:
https://financialbasics.org.au/privacy-policy/
Please answer:
☐ I give consent
I do not give consent
IXL
Data hosting:
Offshore URL:
https://au.ixl.com/
Purpose of use:
A learning platform covering English, maths and science curriculums. It provides diagnostic information and learning analytics
that allow teachers to create a personalised action plan for each learner.
Terms of use:
https://au.ixl.com/termsofservice Privacy policy:
https://au.ixl.com/privacypolicy
Please answer:
☐ I give consent
I do not give consent
T do not give consent
Kahoot! for Schools
Data hosting:
Offshore URL:
https://kahoot.com
Purpose of use:
Kahoot! for Schools, allows educators to play, create and host learning games, quizzes or polls (kahoots) or choose from ready-to-
play games, templates and question banks. Students can play virtually or in class as individuals in self-paced mode or in teams in
game mode. Kahoots can be used to revise or reinforce content, introduce new topics or collect feedback and results are collated in
basic reports. #NOTE: This assessment is based on the Education product offered to schools and teachers for all plan types:
Individual plans for teachers (School Services); and School or District site licence plans - Kahoot! EDU. Terms of use:
https://trust.kahoot.com/terms-and-conditions/
Privacy policy:
https://trust.kahoot.com/privacy-policy
Please answer:
☐ I give consent
I do not give consent

Padlet Data hosting: Offshore URL: https://padlet.com/ Purpose of use: Padlet is a digital whiteboard and content creation platform where users can collaborate, present content and develop projects. Users can post text, images, videos, and other content to a shared board for team members to contribute and provide feedback through comments. Terms of use: https://legal.padlet.com/terms Privacy policy: https://legal.padlet.com/privacy Please answer:
Prodigy Game Data hosting: Offshore URL: https://prodigygame.com Purpose of use: Prodigy Game provides curriculum-aligned digital game-based learning activities for Maths and English. Terms of use: https://www.prodigygame.com/main-en/terms-and-conditions/ Privacy policy: https://www.prodigygame.com/main-en/privacy-policy/ Please answer:
Stile Education Data hosting: Onshore URL: https://stileapp.com/ Purpose of use: A curriculum-based learning platform tailored for science education. It encompasses lesson plans, assessments, learning activities, quizzes and collaboration tools for students to work together. Terms of use: https://stileeducation.com/au/other/terms/ Privacy policy: https://stileeducation.com/au/other/privacy/#privacy-policystile Please answer:

Education Perfect Data hosting: Offshore URL: https://www.educationperfect.com/ Purpose of use: Education Perfect allows teachers to create 'learning journeys' for classes and individual students. Teachers can choose from a range of curriculum aligned resources and review analytics to understand student progress. NOTE: The department has negotiated QITC contract terms with Education Perfect. Schools wanting to purchase Education Perfect Subscriptions should refer to KBA0033252 Terms of use: https://www.educationperfect.com/standard-terms-and-conditions/ Privacy policy: https://www.educationperfect.com/privacy-policy/ Please answer:
I do not give consent
OnGuard Safety Training Data hosting: Offshore URL: https://www.onguardsafety.com.au/index.html Purpose of use: This service provides Workplace Health and Safety training resources. The platform includes online training instruction, knowledge testing, training registers, machine operation demonstration registers, proficiency assessment registers and machine inspection registers. Terms of use: https://www.onguardsafety.com.au/licensing.html Privacy policy: https://www.onguardsafety.com.au/privacy.html Please answer:
Blueprint Career Development Data hosting: Offshore URL: https://www.blueprintcd.com.au/ Purpose of use: Blueprint Career Development is a framework for designing, implementing and evaluating career development programs for young people and adults Terms of use: https://www.blueprintcd.com.au/node/298 Privacy policy: https://www.blueprintcd.com.au/node/297 Please answer:

Canva for Education Data hosting: Offshore URL: https://www.canva.com/education/ Purpose of use: An online tool for designing and publishing. It has a drag-and-drop editor and content libraries of images, fonts, and templates. Terms of use: https://www.canva.com/policies/terms-of-use/ Privacy policy: https://www.canva.com/policies/privacy-policy/ Please answer:
Adobe Creative Cloud K-12 & Express K-12
Data hosting:
Offshore
URL:
https://creativecloud.adobe.com/
Purpose of use:
A collection of software used for graphic design, video editing, web development, photography, along with a set of mobile applications.
Terms of use:
https://www.adobe.com/au/legal/terms.html
Privacy policy:
https://www.adobe.com/au/privacy/policy.html
Please answer:
☐ I give consent
I do not give consent
MyFuture
Data hosting:
Onshore
<pre>URL: https://myfuture.edu.au/</pre>
Purpose of use:
Provides resources to explore career pathways and tools for students to help their career decision-making.
Terms of use:
https://myfuture.edu.au/footer/terms-of-use
Privacy policy:
https://myfuture.edu.au/footer/privacy-policy
Please answer:
☐ I give consent
I do not give consent
Quizizz
Data hosting:

Offshore URL: https://quizizz.com Purpose of use: Quizizz is an online learning platform that enables educators and learners to create, share, and participate in interactive quizzes/ assessments, lessons and games. Terms of use: https://quizizz.com/tos Privacy policy: https://quizizz.com/privacy Please answer:
SmartLab Data hosting: Onshore URL: https://www.mysmartlab.com.au/ Purpose of use: SmartLab is an online literacy and numeracy diagnostic and teaching platform for schools, teachers and students. Terms of use: https://www.mysmartlab.com.au/Home/TermsAndConditions Privacy policy: https://www.mysmartlab.com.au/Home/PrivacyPolicy Please answer:
MyConnect2 Data hosting: Onshore URL: https://campion.com.au/ Purpose of use: Digital textbooks/ eBooks; Library management; Content libraries; Curriculum resources and activities Campion MyConnect2 is a textbook and digital resource platform. Teachers and students are able to customise, annotate and interact with their textbooks. Terms of use: https://campion.com.au/terms-conditions/ Privacy policy: https://www.campion.com.au/privacy-policy/ Please answer:
Micromelon Robotics Data hosting:

Offshore
URL:
https://micromelon.com.au/
Purpose of use:
Micromelon Robotics provides The Code Editor software download and The Robot Simulator web application for programming the
Micromelon Rover robot.
Terms of use:
https://micromelon-s3.s3-ap-southeast-2.amazonaws.com/Documentation/Micromelon_Pty_Ltd_Terms_and_Conditions.pdf
Privacy policy:
https://static1.squarespace.com/static/60a43bf842d7b601064a8828/t/61a068272b1c155d953d948a/1637902375664/micromelo
privacy-policy-and-collection-statement.pdf
Please answer:
☐ I give consent
_
☐ I do not give consent
Mathletics
Data hosting:
Offshore
URL:
https://www.mathletics.com/au/
Purpose of use:
Mathletics is an online maths program which encourages independent learning and the development of math skills through
activities, games, and challenges.
Terms of use:
https://www.3plearning.com/terms/
Privacy policy:
https://www.3plearning.com/privacy/
Please answer:
☐ I give consent
I do not give consent
Class Dojo
Data hosting:
Offshore
URL:
https://www.classdojo.com/
Purpose of use:
Class Dojo connects teachers, students and parents to build online classroom communities, enabling daily sharing of photos,
videos, and messages.
Terms of use:
https://www.classdojo.com/terms/
Privacy policy:
https://www.classdojo.com/privacy/
Please answer:
☐ I give consent
I do not give consent
SurveyMonkey Enterprise
Data hosting:

Offshore URL: https://www.surveymonkey.com Purpose of use: SurveyMonkey is an online survey tool that supports the creation, deployment, analysis and administration of surveys. Note: This assessment applies to the Enterprise-grade version of this service only. Terms of use: https://www.surveymonkey.com/mp/legal/terms-of-use Privacy policy: https://www.surveymonkey.com/mp/legal/privacy Please answer: I give consent I do not give consent
State Library of Queensland Data hosting: Onshore URL: https://www.slq.qld.gov.au/ Purpose of use: State Library of Queensland (SLQ) is a library service which offers online access to eBooks, resources, journals, newspapers, manuscripts, movies and images. One Search, the State Library's catalogue, provides access to all of the State Library's collections Terms of use: https://www.slq.qld.gov.au/services/membership/ Privacy policy: https://www.slq.qld.gov.au/home/privacy Please answer:
QTAC Data hosting: Onshore URL: https://www.qtac.edu.au Purpose of use: The QTAC website provides senior students with tertiary course information and the ability to submit an application. Terms of use: https://www.qtac.edu.au/about-us/policies Privacy policy: https://www.qtac.edu.au/about-us/policies Please answer:
Binnacle Training Data hosting:

Onshore
URL:
https://www.binnacletraining.com.au
Purpose of use:
$A\ Registered\ Training\ Organisation\ (RTO)\ that\ provides\ online\ educational\ resources\ for\ Vocational\ Education\ and\ Training\ (VETS)$
programs.
Terms of use:
https://www.binnacletraining.com.au/wp-content/uploads/2024/08/Binnacle-Training-Policy-Manual-2022-v1.pdf
Privacy policy:
https://www.binnacletraining.com.au/privacy/
Please answer:
☐ I give consent
I do not give consent
Club Training
Data hosting:
Onshore
URL:
https://clubtraining.com.au/
Purpose of use:
Club Training Australia is a Registered Training Organisation (RTO), that provides an online education training service in hospitality
certifications.
Terms of use:
https://clubtraining.com.au/legal/privacy-policy-terms-of-use/
Privacy policy:
https://clubtraining.com.au/legal/privacy-policy-terms-of-use/
Please answer:
☐ I give consent
☐ I do not give consent
□ 1 do not give consent
6. Consent and Agreement
Person giving consent – I am (tick the applicable box):
parent/carer of the person identified in Section 1
\square the person identified in Section 1 (if student is over 18 years or has independent status)
I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any
questions that I have asked, have been answered to my satisfaction. By signing below, I consent for the information outlined in Section 2 and any additional consent requirements outlined in Section 5 to be disclosed to the online services in accordance with
the purpose outlined in Section 3 and for the timeframe specified in Section 4.
Print name of student
Print name of consenter
Signature or mark of consenter
Date
Signature or mark of student (if applicable)
Date

^{*}Where a student who is under 18 years is able to consent, they may also provide consent in addition to the parent.

CDE	CIAI	CIRCI	IMSTA	NCES

Date

If the form is required to be read out (whether in English or in an alternative language or dialect) to a parent/carer or Individual student; or when the consenter is an independent student and under 18 the section below must be completed.

► WITNESS – for consent from an independent student or where the explanatory letter and State School Consent Form were read

I have witnessed the signature of an independent student, or the accurate reading of the explanatory letter and the State School Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Introduction to the State School Consent Form (attached) for Pioneer State High School

This letter is to inform you about how we will use your child's personal information and student materials. It outlines:

- What information we record
- o How we will use student materials created during your child's enrolment.

Examples of personal information which may be used and disclosed (subject to consent) include part of a person's name, image/photograph, voice/video recording or year level. Your child's student materials:

- o are created by your child whether as an individual or part of a team
- o may identify each person who contributed to the creation
- o may represent Indigenous knowledge or culture.

Purpose of the consent

It is the school's usual practice to take photographs or record images of students and occasionally to publish limited personal information and student materials for the purpose of celebrating student achievement and promoting the school and more broadly celebrating Queensland education.

To achieve this, the school may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below.

The State School Consent Form may, at your discretion, provide consent for personal information and a licence for the student materials to be published online or in other public forums. It also allows your child's personal information and student materials to be presented in part or alongside other students' achievements.

The school needs to receive consent in writing before it uses or discloses your child's personal information or student materials in a public forum. The attached form is a record of the consent provided.

It should be noted that in some instances the school may be required by the *Education (General Provisions) Act 2006* or by law to record, use or disclose the student's personal information or materials without consent (e.g. assessment of student materials does not require further consent).

Voluntary

There will not be any negative repercussions for not completing the State School Consent Form or for giving limited consent. All students will continue to receive their education regardless of whether consent is given or not.

Consent may be limited or withdrawn

Consent may be limited or withdrawn at any time by you.

If you wish to limit or withdraw consent please notify the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

If in doubt, the school may treat a notice to limit consent as a comprehensive withdrawal of consent until the limit is clarified to the school's satisfaction.

Due to the nature of the internet and social media (which distributes and copies information), it may not be possible for all copies of information (including images of student materials) once published by consent, to be deleted or restricted from use.

The school may take down content that is under its direct control, however, published information and materials cannot be deleted and the school is under no obligation to communicate changes to consent with other entities/third parties.

Media sources used

Following is a list of online and social media websites and traditional media sources where the school may publish your child's personal information or student materials subject to your consent.

o School website: https://pioneershs.eq.edu.au

Facebook: https://www.facebook.com/PioneerStateHighSchool

- o Emailed Snapshot: messages and brief notices to parents
- o Traditional and online media, printed materials, digital platforms, promotional materials, presentations and displays

The State School Consent Form does not extend to P&C run social media accounts or activities, or external organisations.

Duration

The consent applies for the period of enrolment or another period as stated in the State School Consent Form, or until you decide to limit or withdraw your consent.

During the school year there may be circumstances where the school or Department of Education may seek additional consent.

Who to contact

If you have any questions regarding consent or wish to return a consent, express a limited consent or withdraw consent please email Administration on admin@eq.edu.au



Pioneer State High School Consent Form

1 IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

•	Parent/carer to complete Mature/independent students may complete on their own behalf (if under 18 a witness is required).
(a) F	Full name of individual (Student Name)(b)
Date	e of birth:
(c)	Name of school: Pioneer State High School
(d)	Name to be used in association with the person's personal information and materials* (please select):
(d) */ (a) Na Re (b) So So If cor - A Fr - A Fr - S Fr - Y F - Y F	Name to be used in association with the person's personal information and materials* (please select): Full Name First Name No Name Other Name Please note, if no selection is made, only the Individual's first name will be used by the school. However, the school may choose of to use a student's name at its discretion. Personal information that may identify the person in section 1: me (as indicated in section 1) Image/photograph School name cording (voices and/or video) Year level Materials created by the person in section 1: und recording Artistic work Written work Video or image If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) If the personal information and materials (as detailed in section 2) may be disclosed (published) for the above unposes in the following: If the personal information and materials (as detailed in section 2) may be disclosed (published) for the above unposes in the following: If the personal information and materials (as detailed in section 2) may be disclosed (published) for the above unposes in the following: If the pers
	TIMEFRAME FOR CONSENT
Sch	ool representative to complete.
(a)	Timeframe of consent: duration of enrolment.
	LIMITATION OF CONSENT Individual and/or parent wishes to limit consent in the following way:

CONSENT AND AGREEMENT **CONSENTER – I am (tick the applicable box):** parent/carer of the identified person in section 1 the identified person in section 1 (if a mature/independent student or employee including volunteers) recognised representative for the Indigenous knowledge or culture expressed by the materials I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to the school recording, using and/or disclosing (publishing) the personal information and materials identified in section 2 for the purposes detailed in section 3. By signing below, I also agree that this State School Consent form is binding. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify the school of any third party intellectual property incorporated into the licensed materials. I accept that attribution of the identified person in section 1 as an author or performer of the licensed materials may not occur. I accept that the materials licensed may be blended with other materials and licensed materials may not be reproduced in their entirety. Print name of student Print name of consenter (Parent/Carer)..... Signature or mark of consenter Date Signature or mark of student (if applicable) SPECIAL CIRCUMSTANCES If the form is required to be read out (whether in English or in an alternative language or dialect) to a parent/carer or Individual student; or when the consenter is an independent student and under 18 the section below must be WITNESS – for consent from an independent student or where the explanatory letter and State School Consent Form were read

I have witnessed the signature of an independent student, or the accurate reading of the explanatory letter and the State School Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Print name of witness	
Signature of witness	Date

Statement by the person taking consent – when it is read

I have accurately read out the explanatory letter and State School Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

- the identified materials will be used in accordance with the State School Consent Form
- 2. reference to the identified person will be in the manner consented

.....

3. in accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of

I confirm that the person was given an opportunity to ask questions about the explanatory letter and State School Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the consenter.

Print name and role of person taking the consent
Signature of person taking the consent
Date

Privacy Notice

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of the student's personal information. The information will be used and disclosed by authorised school employees for the purposes outlined on the form. Student personal information collected on this form may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact your student's school in the first instance.

Use of mobile phones and other devices by students

From the beginning of Term 1 2024, all Queensland state school students must keep their mobile phones switched off and 'away for the day' during school hours. Notifications on wearable devices, such as smartwatches, must be switched off so that phone calls, messages and other notifications cannot be sent or received during school hours.

Student use of mobile phones and wearable devices at school

This document also applies to student attendance at school activities, such as representative school sport, excursions and camps, unless otherwise determined by the school principal.

Students may only use their mobile phone or have wearable device notifications enabled during these times if they are participating in a teacher-led educational activity that complies with the school's local implementation approach, or have an approved exemption for medical, disability and/or wellbeing reasons.

Students participating in activities, such as off-site Vocational Education and Training or work placements must follow the expectations of the organisation in charge regarding the use of mobile devices.

School expectations:

Students must not access or use their mobile phone or wearable device for the duration of the school day from
8:30am to 2:30pm.
Smart watches may be worn but must be disabled / disconnected from other devices during school hours.
Mobile phones are to be stored in students bag during the day – ie. not in pockets, pencil cases etc
Students who are seen by any staff member accessing their mobile device will be asked to take it to the office.
Students will be permitted to use their device to pay for items at the school tuckshop during lunch times.
Only students with an approved exemption will be permitted to use their device for a specific time / purpose.
 l

Failure to comply:

- if a student argues with staff in a request to take their device to the office, or if they refuse to hand it in, further consequences may be applied as per Student Code of Conduct.
- Mobile phones and wearable devices that have been temporarily removed from the student must be stored
 and retained in accordance with the department's <u>Temporary removal of student property by school staff</u>
 <u>procedure</u>.

Responsibilities

All students must keep their mobile phones switched off and 'away for the day' during school hours, from 8:30am to 2:30pm. Notifications on wearable devices, such as smartwatches, must be switched off so that phone calls, messages and other notifications cannot be sent or received during school hours.

It is **acceptable** for students at Pioneer State High School to:

- seek the teacher's approval where they wish to use a mobile device under special circumstances and carry written approval.
- wear a smart watch if it is disabled / disconnected from other devices during school hours.
- bring mobile devices on camps and excursions if permission has been granted by the supervising staff.
- be courteous, considerate and respectful of others when using a mobile device before and after school.

It is unacceptable for students at Pioneer State High School to:

- use a mobile phone or smart watch during the school day unless prior permission has been authorised and documented
- use a mobile phone or other device in an unlawful manner
- download, distribute or publish offensive messages or pictures
- use obscene, inflammatory, racist, discriminatory or derogatory language
- use language and/or threats of violence that may amount to bullying and/or harassment, or even stalking
- insult, harass or attack others or use obscene or abusive language
- deliberately waste printing and internet resources
- damage computers, printers or network equipment
- commit plagiarism or violate copyright laws
- ignore teacher directions for the use of social media, online email and internet chat
- send chain letters or spam email (junk mail)
- knowingly download viruses or any other programs capable of breaching the department's network security
- use in-phone cameras anywhere a normal camera would be considered inappropriate, such as in change rooms or toilets
- invade someone's privacy by recording personal conversations or daily activities and/or the further distribution (e.g. forwarding, texting, uploading, Bluetooth use etc.) of such material
- use a mobile phone (including those with Bluetooth functionality) to cheat during exams or assessments
- take into or use mobile devices at exams or during class assessment unless expressly permitted by school staff.

School Computers, ICT and BYOD Devices

At all times students, while using ICT facilities and devices supplied by the school, will be required to act in line with the requirements of the Pioneer State High School Student Code of Conduct. In addition, students and their parents should:

- understand the responsibility and behaviour requirements (as outlined by the school) that come with accessing the department's ICT network facilities
- ensure they have the skills to report and discontinue access to harmful information if presented via the internet or email
- be aware that:
 - access to ICT facilities and devices provides valuable learning experiences for students and supports the school's teaching and learning programs
 - the school is not responsible for safeguarding information stored by students on departmentally-owned student computers or mobile devices
 - schools may remotely access departmentally-owned student computers or mobile devices for management purposes
 - students who use a school's ICT facilities and devices in a manner that is not appropriate may be subject to disciplinary action by the school, which could include restricting network access
 - despite internal departmental controls to manage content on the internet, illegal, dangerous or offensive information may be accessed or accidentally displayed
 - teachers will always exercise their duty of care, but avoiding or reducing access to harmful information also requires responsible use by the student

Exemptions

Principals (or their delegates) will consider requests for exemption received from students or parents on a case-by-case basis. When considering an exemption request, principals (or their delegates) may seek additional information to support the need for the student to access their mobile phone or wearable device during the school day.

Students with an approved exemption must only use their mobile phone or wearable device for the intended, approved purpose. These students will be provided with a card that indicates they have an exemption to use their device in specific circumstances.

Further information relating to exemptions for Individual circumstances can be found in the Student Code of Conduct 2024-2027 Student Code of Conduct 2024-2027

UNIFORMS

The capacity for state schools such as ours to develop a Dress Code is contained in the Education (General Provisions) Act of 2006. Consequences for non-compliance can be applied but it is our desire to work with parents and caregivers to support them to have students meet our school community expectations. Families experiencing financial hardship and are unable to purchase the school uniform are encouraged to contact the school. This code is fully endorsed as supported by the Pioneer State High School Parents and Citizens' Association.

The school Dress Code is strongly supported because it:

- Encourages a culture of school spirit and pride which is essential for an effective learning environment.
- Wearing a uniform promotes social equality among students because they diminish socioeconomic differences by reducing peer pressure associated with expensive 'brand' clothing
- Addresses health and safety policies by ensuring students are wearing appropriate footwear and sun-safe clothing
- Improves student safety by enabling staff to identify within the school grounds who are not associated with the school

Pioneer State High School understands and accepts that some cultures and religions have specific requirements. Modifications to the uniform that comply with recognised cultural or religious values may be negotiated with the Principal.















General U	Iniform – Monday, Tuesday, Thursday, Friday		
Junior shirt			
Senior shirt	Year 10 – 12 are to wear the green coloured Senior Secondary shirt.		
Island Shirt	All year levels can wear their Island shirts on Friday		
Shorts	Unisex Green Pioneer SHS shorts		
Socks	White or black ankle length socks must be worn. Socks must be visible above the shoe.		
Tracksuit	The school tracksuit or a plain green tracksuit may be worn with the school		
	uniform during winter. Year 11 & 12 students only may wear the nominated senior jersey.		
Hat	Plain bucket hat or cap		
Shoes	· · · · · · · · · · · · · · · · · · ·		
Formal Uniform - Wednesday			
Formal stripe Shirt	Green and white formal shirt in both men's and women's styles are available from the uniform shops		
Green Shorts/Skirt or Formal	Green skirt with one large box pleat in front and two small pleats either side. Skirts must be worn at a respectable length, no more than 10cm above the knee. Green tailored dress shorts		
trousers (black)	Tailored long pants in black are acceptable formal wear. Hemline of shorts to sit above the knee.		
Socks	White or black ankle length socks.		
Shoes	Black, leather shoes with black laces must be worn.		
Tie	Ties are optional, but may be required by some students for official or formal occasions as part of the Formal Uniform		
Blazer	School Blazers are only to be worn with the full-dress uniform. School Blazers may be borrowed from the school for required events or activities.		

UNIFORM STOCKISTS

LowesShop 2085, Caneland Central, Mackay www.lowes.com.au

Uniform Solutions
134/140 Diesel Drive, Paget
www.uniformsolutionsmackay.com.au





Technology & Design department JUNIOR ITD

PARENTAL CONSENT FORM



Dear Parent / Caregiver

Your child is undertaking an ITD practical subject such a Materials and Technologies Specialisation (TMT) or Material and Technologies Specialisations 2 (TTZ) offered at Pioneer State High School in Year 7, 8, 9, 10. These courses require the students to be instructed on the use of a variety of materials and equipment in the production of their work. A number of resources and processes have been designated by Education Queensland to have a potential high risk of injury associated with their use.

As part of our risk assessment process, parent consent is sought for activities that are designated HIGH RISK, including relevant medical information for students, before permitting them to use the ITD resources indicated below.

High Risk: eg spot welder, lathe (wood), bandsaw (wood), beltsander, jigsaw, drill press, milling machine, metal shears Low / Medium: eg hand tools, portable equipment (i.e. cordless tools), pan brake, hydraulic press, air-compressor, sanders (orbital sheet, disk), metal benders (hydraulic pipe, rollers), soldering iron, strip heater, hot wire poker

Possible Exposure to: Toxic timbers & wood dusts including MDF & formaldehyde, plastics, spray painting lacquers, thinners & solvents, fibreglass & resins, oils, compressed air & pneumatic tools

It is extremely important for parents to be aware of their child's obligations to also be safe around themselves and others. Failure of students to comply with health and safety requirements, may mean that they may be excluded from ITD practical activities for a period of time.

If you wish your child to participate in their selected ITD subject/s, utilising the resources as identified, please complete the consent details on the form below, and return within 1 week.

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A -	drei Very
Sally Munns	Lisa Veney
HOD Technology & Design	Principal
	is undertaking practica e use of specific ITD machinery, power tools or processes designated by
DO / DO NOT (circle) give permission for my	child to use processes designated HIGH, MEDIUM & LOW risk.
This permission is granted for Years 7 - 10 (in the responsibility of the parent / guardian to	clusive). If there are any changes to the permission during this time it is advise the school in writing.
	irement of being enrolled in the subject/s and failure to return the ving to select an alternative subject. Should you require any further 4955 9222.
Please list any medical conditions and how t tool or manufacturing process.	hey will affect your child's ability to use any particular machine, power
Condition:	Effect:
Condition:	Effect:
Parent / Guardian Signature:	Date: / /
Privacy notice. The Department of Education is collecting the p	ersonal information requested in this form in order to: obtain lawful consent for your child to

participate in the activity; help coordinate the activity; respond to any injury or medical condition that may arise during, or as a result of the activity; and update school records where necessary. The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of, as applicable, s.426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cwlth). The information will not be disclosed to any other person or agency unless the disclosure is authorised or required by law, or you have given the department permission for the information to be disclosed.



Technology & Design Department

JUNIOR FOOD TECHNOLOGY





Dear Parent / Caregiver

Your child is undertaking a Food Technology subject such as Food Specialisation or Textile and Food Studies, offered at Pioneer SHS in Year 7, 8, 9, 10. This requires the students to be instructed on the use of a variety of equipment in the preparation and production of foods. A number of typical resources and processes have been designated by Education Queensland to have a potential high risk of injury associated with their use. As a result of these risk assessments, it is preferable for your student to understand and comply with uniform policy and wear impervious, non-porous leather or leather like shoes in the kitchens, as well as wearing aprons and having hair tied back.

As part of our risk assessment process, parent consent is sought for activities that are designated HIGH RISK including relevant medical information for students, before permitting them to use the Food Technology resources indicated below.

High Risk: Activities involving dry heat (baking or roasting in an oven); moist heat (poaching and boiling); heating fats or oils (using electric or stove top frying pans / deep fryers); dishwashers

Medium Risk: Activities involving the use of equipment that could cause an injury if not used correctly eg. electric beaters, cutting and garnishing tools, mandoline slicers

Low Risk: Activities involving the use of non-electrical equipment eg whisks, spoons etc

It is extremely important for parents to be aware of their child's obligations to also be safe around themselves and others. Failure of students to comply with health and safety requirements, may mean that they may be excluded from Food Technology practical activities for a period of time.

If you wish your child to participate in Food Technology subjects utilising the resources as identified, please complete the consent details on the form below, and return within 1 week.

Liver Veney

Sally Munns	Lisa Veney
HOD Technology & Design	Principal
I understand my son / daughter Technology subjects which may involve the use of specific equipmer as having some risk.	is undertaking practical activities in Food
DO / DO NOT (circle) give permission for my child to use processes	designated HIGH, MEDIUM & LOW risk.
This permission is granted for Years $7-10$ (inclusive). If there are a responsibility of the parent / guardian to advise the school in writing	
Note that signing this permission is a requirement of being enrolled in will result in your child having to select an alternative subject. Shou the school on 07 4955 9222.	•
Please list any medical conditions and how they will affect your child	I's ability to use any particular equipment or process.
Please also list any food allergies that your child may have:	
Condition / Allergy:	Effect:
Condition / Allergy:	Effect:
Parent / Guardian Signature:	Date: / /

Privacy notice. The Department of Education is collecting the personal information requested in this form in order to: obtain lawful consent for your child to participate in the activity; help coordinate the activity; respond to any injury or medical condition that may arise during, or as a result of the activity; and update school records where necessary. The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of, as applicable, s.426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cwlth). The information will not be disclosed to any other person or agency unless the disclosure is authorised or required by law, or you have given the department permission for the information to be disclosed.

Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

For further information please see the 'parents and carers' site for general information on School fees and charges.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

I wish to participate in the Student Resource Scheme. I have read and understand the Terms and Conditions of the

Participation

☐ YES

		scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.	
understand I must provide my child with all items and resources that would other		understand I detailed in th	the terms and conditions and I do not wish to participate in the Student Resource Scheme. If must provide my child with all items and resources that would otherwise be provided by the SRS as the information provided by the school. I understand that I can choose to join the SRS in future years by new Participation Agreement Form.
	School	l Name	
	Form F	Return Date	
	Studer	nt Name	
	Year L	evel	
	Parent	: Name	
	Parent	Signature	
	Date		

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.



Terms and Conditions

Definition

 Reference to a "parent" is in accordance with the definition in the Education (General Provisions) Act 2006 and refers equally to an independent student.

Purpose of the SRS

- In accordance with the Act, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
- Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
- The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

- Participation in the SRS is optional and parents are under no obligation to participate.
- The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
- 7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
- 8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
- 9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
- 10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
- 11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
- Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
- 13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
- 14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

- 15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
- The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
- All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
- 18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

- 19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
- 20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.

- 21. The resources, as determined and advised by the school maybe:
 - retained by the student and used at their discretion; or
 - used/consumed by the student in the classroom; or hired to the student for their personal use for a specified period of time.
- 22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
- 23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
- 24. The school administration office must be notified immediately of the loss or damage to any hired item.
- Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
- The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
- 27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

- Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
- 29. Payment of the participation fee must be made as per the payment methods nominated by the school.
- 30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

- 31. Payment of the participation fee is a requirement for continued participation in the SRS.
- 32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure https://ppr.qed.qld.gov.au/pp/debt-management-procedure

Parents' Experiencing Financial Hardship

- Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
- 34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
- 35. The onus of proof of financial hardship is on the parent.
- 36. The school may require annual proof of continuing financial hardship.
- 37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents
 of students in Years 7 to 12, to offset the costs of textbooks and other
 resources. Assistance is provided in the form of a TRA which is paid
 through the school. Refer to the department's website for current
 TRA rates https://education.qld.gov.au/ https://education.qld.gov.au/ https://education.qud.gov.au/ <a href="about-us/budgets-funding-grants/gra
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.





Documentation Checklist

Please book an enrolment interview with the Deputy Principals and bring the following documentation:

☐ The latest available School Report Card from the prospective student's previous school (if the student has not previously attended a state school)
☐ Filled out copy of the Student Services Information form included with this enrolment pack. If your child has a disability or diverse learning needs, please make sure to inform the school so that a member of the school's Student Support Team can be present at the enrolment interview.
\Box If applicable, a copy of the current Court Order or Registered Parenting Plan that contains the limitation(s) in relation to access.
☐ An original Australian Birth Certificate for the prospective student or, where it is not possible to obtain a birth certificate, an original Australian Citizenship Certificate (student or parent), passport, or some other appropriate form of identification.
☐ For all international students, a copy of the prospective student's passport and visa and confirmation of date of arrival in Australia
Year 7 enrolments only:
\Box I wish to apply for a place in the Instrumental Music Program and have attached the separate application form (Refer to the school website or the flyer in your enrolment pack for more details)
 □ I am applying for a Pioneer Scholarship and have completed and submitted my application by the due date for; □ an academic scholarship; □ a cultural scholarship; and/or □ a sporting scholarship

Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Pioneer State High School.

Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment
- uphold the school's code of behaviour expectations:

CALM - Be safe, breathe and keep a cool head.

Keep hands off others and other's property Enter the classroom in an orderly manner Place begs in the bag zone inside classrooms Be respectful of staff and peers Act in a safe manner in all environments Resolve conflicts responsibly and calmly Take responsibility for your own actions

COMMUNICATE - listen, learn, take turns, ask for help

Be prepared to listen and learn
Follow all staff instructions
Use respectful language, at a reasonable volume
Report any unsafe behaviour concerns
Follow the mobile phone policy.

CARE - be kind, be on time, help others to learn.

Take every opportunity to learn
Be on time to every class
Have your equipment for every class
Look after your friends – report bullying
Represent your school positively
Wear the correct uniform every day
Look after your schools' facilities and environment

Responsibility of parents to:

- attend open evenings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling your child to achieve maturity, self- discipline and self-control
- abide by school's policy regarding access to school grounds before, during and after school hours
- advise Principal if your child is in the care of the state or you are the carer of a child in the care of the state
- inform school if your child's living arrangements change and provide details of new home address and phone number



Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that parents and carers are aware of the school's insurance arrangements and accident cover for students advise parents and carers of extra-curricular activities operating at the school in which their child may become involved, for example, Program of Chaplaincy Services; religious instruction
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enroll at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work,

 behaviour, attendance or punctuality deal with complaints in an open, fair and transparent manner consult parents on any major issues affecting students treat students and parents with respect and tolerance 				
I accept the rules and regulation	s of Pioneer State High School as stated in the school policies:			
☐ Student Code of Conduct ☐ Uniform Policy ☐ Mobile Phones, School Computers, ICT and BYOD policy I acknowledge that information about the school's current programs and services has been explained to me:				
Student Name:				
Student Signature:				
Parent/Carer Name				
Parent/Carer Signature:				
On behalf of Pioneer SHS:				